

T&E CARE HOLIDAY DONATION FORM 2024

Please include this donation form along with your donations when dropped off. PLEASE PRINT NEATLY.
ONE FORM PER DONOR IS SUFFICIENT.

Your name _____ Group/Business/School name, if applicable _____

Address _____

Phone number _____ E-mail _____

PLEASE PRINT NEATLY – T&E Care will email your thank you

Total value of ALL gift cards donated \$ _____

Please keep gift cards separate in a clearly labeled envelope or baggie (**DO NOT WRAP**).
Itemize all gift cards (stores, value & quantity), include family #, if applicable (use back if needed).

_____	_____
_____	_____
_____	_____

Total Estimated value of ALL “stuff” donated (DO NOT include gift cards) \$ _____

FAMILY SPECIFIC donations:

Please list the Family #(s) and a brief description of items donated such as “#15A coat, #49 food toaster”. You do not need to list the items in a cleaning bag – just note “cleaning bag”.

_____	_____
_____	_____

SPECIAL NOTES:

- Please wrap and label EACH gift carefully with the Family # and the child #, if applicable.
- Tags can come off easily making it hard to identify the recipient. Place 1 permanent label on the gift, with the family number in the corner. Place 1 removable (post it) note on each gift, with family number and item inside.
- **See wrapping/label samples on the T & E Care website**
- Keep all receipts for your tax records
- In the spirit of giving, please note that T&E Care may reallocate donations in order to balance family assistance.

To the best of my ability, I state that the information above is accurate. _____ date _____
signature